



**Cumberland  
Council**



## Post Specification

<b>Date</b>	<b>December 2025</b>
<b>Post Title</b>	<b>Independent Chair – Neighbourhood Board - Pride in Place Programme Mirehouse, Kells, Woodhouse, Greenbank and Sandwith</b>
<b>Salary</b>	<b>This is an unpaid voluntary role. Reasonable expenses will be reimbursed</b>
<b>Employer</b>	<b>Cumberland Council</b>
<b>Location</b>	<b>Mirehouse, Kells &amp; Woodhouse (Whitehaven)</b>

**To be read in conjunction with the role profile**

### Service Area description

The Pride in Place Programme provides funding via Cumberland Council as the accountable body to three areas in Cumberland for a period of 10 years. Each area will have a Board drawn from the community who will determine what funding will be spent on.

### Purpose of this post

The Chair acts as a champion for the Pride in Place Programme, They convene and lead the Neighbourhood Board, recruit diverse members, and oversee the co-creation of the Pride in Place Programme, ensuring inclusive engagement across the community ensuring decision-making is community-led with the support of the local authority and the local MP.

As Chair, you will provide strategic oversight, champion community engagement, and ensure delivery of outcomes that make a tangible difference to residents. You will work closely with the MP, Council Officers, and partners.

## Key job specific accountabilities

- Lead the governance and delivery of the Pride in Place Programme.
- Champion community engagement, ensuring local voices shape priorities and outcomes.
- Collaborate with the MP, Council Officers and external partners
- Monitor programme performance, ensuring accountability and transparency.

### Reporting To

- Local Member of Parliament (MP)

- Local Authority

### Supported By

- Neighbourhood Board

- Local Authority Officers

- Local MP

## Please note annual targets will be discussed during the appraisal process

## Key facts and figures of the post

<b>Budget Responsibilities</b>	No direct core budget responsibility
<b>Staff Management Responsibilities</b>	None
<b>Other</b>	A high profile role

## Essential Criteria - Qualifications, knowledge, experience and expertise

- Proven track record in senior leadership, ideally within local government, regeneration, or community development.
- Strong stakeholder management and communication skills.
- Commitment to equality, diversity, and inclusion.
- Ability to inspire pride and confidence in place-based initiatives.
- Experience of chairing boards or programmes with complex governance structures.

## Disclosure and Barring Service – DBS Checks

This post does not require a DBS check.

## Job working circumstances

<b>Emotional Demands</b>	May involve working on multiple and competing priorities at the same time
<b>Physical Demands</b>	None
<b>Working Conditions</b>	Working in a political environment with councillors and MPs

## Other Factors

- Willingness to work unsocial hours in the support of meetings, consultation and engagement activity
- Part-time, flexible hours. Approximately 8 – 10 hours per month