



**Cumberland
Council**

JOSH
MACALISTER MP

Post Specification

Date	December 2025
Post Title	Independent Chair – Neighbourhood Board - Pride in Place Programme Mirehouse, Kells, Woodhouse, Greenbank and Sandwith
Salary	This is an unpaid voluntary role. Reasonable expenses will be reimbursed
Employer	Cumberland Council
Location	Mirehouse, Kells & Woodhouse (Whitehaven)

To be read in conjunction with the role profile

Service Area description

The Pride in Place Programme provides funding via Cumberland Council as the accountable body to three areas in Cumberland for a period of 10 years. Each area will have a Board drawn from the community who will determine what funding will be spent on.

Purpose of this post

The Chair acts as a champion for the Pride in Place Programme, They convene and lead the Neighbourhood Board, recruit diverse members, and oversee the co-creation of the Pride in Place Programme, ensuring inclusive engagement across the community ensuring decision-making is community-led with the support of the local authority and the local MP.

As Chair, you will provide strategic oversight, champion community engagement, and ensure delivery of outcomes that make a tangible difference to residents. You will work closely with the MP, Council Officers, and partners.

Key job specific accountabilities

- Lead the governance and delivery of the Pride in Place Programme.
- Champion community engagement, ensuring local voices shape priorities and outcomes.
- Collaborate with the MP, Council Officers and external partners
- Monitor programme performance, ensuring accountability and transparency.

Reporting To

- Local Member of Parliament (MP)
- Local Authority

Supported By

- Neighbourhood Board
- Local Authority Officers
- Local MP

Please note annual targets will be discussed during the appraisal process

Key facts and figures of the post

Budget Responsibilities	No direct core budget responsibility
Staff Management Responsibilities	None
Other	A high profile role

Essential Criteria - Qualifications, knowledge, experience and expertise

- Proven track record in senior leadership, ideally within local government, regeneration, or community development.
- Strong stakeholder management and communication skills.
- Commitment to equality, diversity, and inclusion.
- Ability to inspire pride and confidence in place-based initiatives.
- Experience of chairing boards or programmes with complex governance structures.

Disclosure and Barring Service – DBS Checks

This post does not require a DBS check.

Job working circumstances

Emotional Demands	May involve working on multiple and competing priorities at the same time
Physical Demands	None
Working Conditions	Working in a political environment with councillors and MPs

Other Factors

- Willingness to work unsocial hours in the support of meetings, consultation and engagement activity
- Part-time, flexible hours. Approximately 8 – 10 hours per month